**REQUEST FOR AN OFFER ISO/IEC 27001 CERTIFICATION / FEASIBILITY CHECK**

|  |
| --- |
| 1. ADDRESS / CONTACT PERSON  |
|  |  |
|  | **Company:** |       |
|  | Street:  |       |
|  | Postal code, City:  |           |
|  | Phone / Mobile:  |          |       |
|  | E-mail / Website:  |       |       |
|  | Contact Person to Quality Austria:  | Name: |       |
|  |  | E-mail: |       |
|  |  | Function: |       |

|  |
| --- |
| 2. DATA OF THE ORGANIZATION |
|  |
|  | Legal form:       |
| Top management:       |
| VAT number:       |
| Size of the organization: \*)  | Small enterprise [ ]   | Medium-sized / large enterprise [ ]  |
| Group affiliation:  |       |
| Sector:  |       |
| Field of activity, Main products: (please enter the most essential ones)  |       |

 \*) **Notes on table – Classification of corporate entities:**

Classification of corporate entities acc. to UGB § 221: Small organizations are those which do not exceed at least two of the three characteristics listed below for the past two fiscal years at the time of the mandatory conformity assessment (e.g. audit):

1. Balance sheet total 1.5 million Euros

2. 10 million Euros in sales revenues in the last twelve months before the balance sheet date

3. 50 employees on an annual average

|  |
| --- |
| **3. ALLOCATION TO ECONOMIC ACTIVITY** |
|

|  |  |
| --- | --- |
| NACE Code acc. to Regulation No. 3037/90: |       |
| EAC Code: |       |

 |
|  | For further information on code classification follow this link [EAC-NACE Code.pdf (qualityaustria.com)](https://www.qualityaustria.com/wp-content/uploads/re-27-01-044e-eac-nace-code.pdf) |

|  |
| --- |
| 4. INFORMATION ON ORGANIZATIONAL STRUCTURE  |
|  |
|  |   | Adress (postal code, city, street) | Number of employees |
| **IF APPLICABLE** | Main site within scope  |       |       |
| Other sites within the scope: |
| Site 1 |       |       |
| Site 2  |       |       |
| Site 3 |       |       |
| Site 4  |       |       |
| Site 5  |       |       |
| Employees in total  |       |       |
|  |  |
|  | Site specifics: |       |

Are processes outsourced that may have an impact on the organization?

[ ]  yes [ ]  no If YES, which ones?:

|  |
| --- |
| 5. LANGUAGE |

|  |  |
| --- | --- |
| Language of management system documentation: |       |
| Audit language: |       |

6. STANDARDS

|  |
| --- |
| Which other certifications according to which standards are you aiming for?(This information is used for the allocation of orders between CIS and Quality Austria.) |
| ISO/IEC 27001 | [ ]  | ISO 9001 | [ ]  | ISO 14001 | [ ]  |
| ISO 45001 | [ ]  | Further standards/regulations:       |

|  |  |
| --- | --- |
|  | Possible other certifications provided by CIS: |
|  | [ ]  ISO/IEC 27017 - Information security for cloud services  |
|  | [ ]  ISO/IEC 27018 - Data Privacy in the cloud |
|  | [ ]  ISO/IEC 27019 – Information security controls for the energy utility industry |
|  | [ ]  ISO/IEC 27701 – Privacy Information Management SystemAs a Controller [ ]  and Processor [ ]  |
|  | [ ]  Certification based on German Energiewirtschaftsgesetz: EnWG §11 Abs 1a [ ]  EnWG §11 Abs. 1b [ ]  |
|  | **Approved additional assessments without accreditation:**  |
|  | [ ]  Cyber Risk Label Gold |
|  | [ ]  ISO/IEC 27011 - Information security controls for telecommunication providers |
|  | [ ]  WLA-SCS:2020 – WLA standard for security controls (lotteries and sports betting) |

Further documents that are part of the contract in the case of an order:

* CIS certification process according to document nr. d011e ([Download](https://www.cis-cert.com/wp-content/uploads/d011e-cis-zertifizierungsverfahren.pdf))
* CIS – General Terms & Conditions of CIS Nr. d007e ([Download](https://www.cis-cert.com/wp-content/uploads/d007e-terms-and-conditions-sc.pdf))
* **quality**austria – Terms and Conditions ([Download](https://www.qualityaustria.com/wp-content/uploads/gtc-system-certification-en.pdf))

|  |  |
| --- | --- |
| Telephone number for sending a password (SMS), if secure (use of data encryption) transmission of the audit report is desired: |       |

|  |
| --- |
| 7. INFORMATION SECURITY RELEVANT DATA (ONLY FOR CERTIFICATION ACC. TO ISO/IEC 27001) |
|  |

|  |
| --- |
| **If exact numbers are not available or can only be obtained with considerable effort, please give good estimates for the defined scope** |
| Total number of staff members in scope of the certificate (employees, freelancer, etc.): |  |
| Total number of sites in scope: |  |
| Total number of ICT workstations: |  |
| Total number of servers (virtual plus physical): |  |
| Total number of systems administrators: |  |
| Total number of SW developer in scope: |  |
| Total number of teleworking sites/remote access: |  |
| Total number of security zones with limited access: |  |
| Total number of external IT suppliers/service providers:(software, hardware, cloud services, data center) |  |
| Total number of business-critical applications: |  |
| Maximum Tolerable Period of Disruption (MTPD):  |  |
| Business critical data/information: | [ ]  few [ ]  some [ ]  many |
| Data encryption implemented:  | [ ]  yes [ ]  no |
| e-Commerce  | [ ]  yes [ ]  no |
| e-Cash: | [ ]  yes [ ]  no |

|  |
| --- |
| 8. OTHER SYSTEM DATA |
|  |
|  | **Degree of system implementation:** |
| in the early stages [ ]  | partiallyimplemented [ ]  | ready for certification [ ]  | unknown [ ]  |
|  |
| Do you already have a valid certificate? | Yes [ ]  | No [ ]  |
| What Standard(s) / Regulation(s)?  |       |
| Certified by (name of Certification Body)  |       |

|  |
| --- |
| **9. DESIRED DATE AND FURTHER PROCEDURE** |
|  |
|  | Do you have a desired date for the audit?  |       |
| Do you want to have short audits?  | Yes [ ]  | No [ ]  |
| Were you / Are you being supported externally by a consultant in the development and implementation of your management system?  | Yes [ ]  | No [ ]  |
| Name of the consulting company:  |       |
| Name of the consultant:  |       |

|  |  |
| --- | --- |
|  | How / by whom did you become aware of Quality Austria? |
|       |
| Other remarks: |
|       |
|  |
|       |  |  |
| Place, Date |  | Company signature |